



FACT SHEET

2024-2025 ACADEMIC YEAR



Erasmus Code	F PARIS 105
PIC Code	949302432
OID	E10084730

CAMPUSES

PARIS	NICE
<ul style="list-style-type: none">10/12 rue du Théâtre - 75015 Paris184 Boulevard Saint Germain - 75006 Paris	4 Boulevard Carabacel - 06000 Nice

Website : <https://www.ipag.edu>

General Enquiries: international.office@ipag.fr

Dean and General Manager: **Dr. Olivier MAILLARD**

INTERNATIONAL RELATIONS OFFICE TEAM



Caroline FERRERO

Partnerships and Erasmus + programme, incoming and outgoing students short programmes, Nice Campus

c.ferrero@ipag.fr
+33 (0)4 93 13 39 20



Diarra NGOM

Outgoing students Paris Campus

d.ngom@ipag.fr
+33 (0)1 53 63 36 36



Françoise MESPOULIER

Outgoing students Nice Campus

f.mespoulier@ipag.fr
+33 (0)4 93 13 10 97



Jaime GARCIA

Incoming students Paris Campus

j.garcia@ipag.fr
+33 (0)1 53 63 36 24



Clémence MACHEREZ

Outgoing students (fee-paying), short programmes

c.macherez@ipag.fr
+33 (0)1 40 79 20 86

IPAG AT A GLANCE

Founded in 1965	2 campuses in France PARIS/NICE	1 campus abroad ABIDJAN Ivory Coast
14000 Alumni	3000 students	130 partners universities in 35 countries

OUR MISSION

To educate managers for **fast-changing worldwide environments** and to produce quality research with **national and international visibility**.

To this end, IPAG Business School relies on:

- Top-level research that enriches the academic principles of its subjects
- A great network with the business sector
- An appreciation among students for the diversity of cultures and knowledge
- Raising our student's awareness of major contemporary issues and ethics

Our objective is to **train multi-skilled, adaptable and responsible managers**.

STUDY PROGRAMMES

International students from partner institutions can apply for an exchange programme according to the institutional agreement.

Students may choose to attend one semester or one-year programme in, depending on their home institution requirements and their own academic abilities.

LANGUAGE PROFICIENCY

 **Programmes are English taught:** an equivalent of B2 level minimum (CEFR) is necessary.

COURSE SELECTION

Courses shall be selected within a chosen programme.

- Please note that subjects from different study programs or semesters cannot be combined.
- Please note that the courses may be subject to slight changes, e.g. in case of schedule overlaps or if prerequisites for specific courses are not met.

The final registration will be done within a **drop-add period** taken place during first two weeks of each semester.

Number of available sports being limited per programme, “first come - first served” basis will apply. International Office reserves a right to modify programme and/or campus initially chosen by an Exchange student if academic requirements/study level are not met.

EUROPEAN CREDIT TRANSFER SYSTEM

The programmes are structured according to the **ECTS system**.

The estimated workload for the full-time students:

One semester	30 ECTS / 15 US credit
Full Year	60 ECTS

- **ATTENDANCE**

Attendance is **mandatory** and essential for course evaluation

- **ASSESSMENT**

An exam period is organized at the end of each semester or at the end of each module. In addition to the final examination, classes are assessed continuously (participation, small projects, group and individual work, presentations, etc.). Field projects usually require written reports sometimes accompanied by an oral presentation.

- **GRADING SYSTEM**

French higher education institutions use numeric grading scale out of 20. **The pass grade is 10/20.**

16-20	Very Good (<i>très bien : TB</i>)
14-15.9	Good (<i>bien : B</i>)
12-13.9	Satisfactory (<i>assez bien : AB</i>)
10-11.9	Correct (<i>passable</i>)
0-9.9	Fail (<i>insuffisant</i>)

- **TRANSCRIPT OF RECORDS**

IPAG provides a complete official academic transcript with student's information after completing the semester approximately one month after the exam session.

- **ORIENTATION**

The Orientation meeting (mandatory) is arranged twice a year before the first week of studies.

- **APPLICATION DEADLINE**

The Orientation meeting (mandatory) is arranged twice a year before the first week of studies.

Fall semester:	15 May
Spring semester	1st November

- **APPLICATION PROCEDURE**

Application is to be done online

→ **Step 1 /** Nomination Online by Home Institution (link to be provided within March 2024 period). It is not possible to apply without being nominated.

→ **Step 2 /** Application Form online. Required supporting documentation shall be submitted:

- Recent/In-progress Transcript of Records (in English)
- Copy of Identity card (Passport or EU ID card for EU citizens)
- Copy of Health Insurance Policy
- Course choice

→ **Step 3 /** Acceptance & Course Registration

The admission process starts once student's application is submitted.

The Letter of Acceptance is issued within a 4-week period after the Application Deadline.

LoA is issued and sent by email. If a student needs a hard copy, it will be issued on request.

→ **Step 4 /** Welcome Package

After acceptance a welcome package is sent including useful information related to further steps to take prior any arrival.

- **ACCOMMODATION**

IPAG Business School does not have on-campus student housing and doesn't provide any type of student housing; however, we provide information about partners that assist students with housing demands. **STUDAPART** is a faithful IPAG student housing partner available for students looking for housing. A housing student guide is provided to all students upon admission to the program.

- **LIVING COSTS**

The budget will depend on the IPAG location.

ESTIMATE OF GENERAL LIVING EXPENSES PER MONTH (EURO)	PARIS	NICE
Housing	400-700 €	400-700 €
Meals	200-400 €	200-400 €
Transport	35 €	65 €
Extra	150-300 €	150-300 €

- **CAMPUS FACILITIES**

Located in the heart of the French cities with a very good transport facilities, all IPAG campuses have widely available Wi-Fi access, Moodle and online timetable systems, computer lab(s) and working spaces. Student activities: campus tour, ice-breaking party, team-building activities, sport activities, company visit etc. We provide assistance within the Career Center services on each location to prepare CV, get ready for a job interview and benefit a personal consultancy service.

- **VISA/IMMIGRATION ISSUES**

NON-EU Students: student visa is **mandatory**

Invitation Letter is sent to all non-EU student to start their visa process within Campus France or French consulate.

CEF Procedure for some nationalities is **mandatory**

<https://pastel.diplomatie.gouv.fr/etudesenfrance/dyn/public/authentication/login.html>

- **HEALTH INSURANCE**

EU citizens: E111 European Health card to be provided upon arrival.

NON-EU citizens: French Health insurance **mandatory** <https://etudiant-etranger.ameli.fr/#/>

Please take note that programmes depend on location and study semester.

COVID-19 provisions shall apply to Exchange Programmes based on the evolution of sanitary situation.

ACADEMIC CALENDAR

The academic year is divided into 2 semesters:

Fall semester:	September - December
Spring semester:	January - May
Semester Break	3-week semester break at Christmas. One-week break during Spring semester

The semester dates will be communicated in the Letter of Acceptance.

Teaching and examination periods being **mandatory** are included in the above dates.

FALL 2024	
Application Period	March - 15 May 2024
Application Deadline	March - 15 May 2024
Teaching Period	1 Sept 2024 - 22 Dec 2024
Exam Period	15-22 Dec 2024
SPRING 2025	
Application Deadline	1st November 2024
Orientation Day	January 28, 2025
Teaching Period	25 Jan - 31 May 2025
Exam Period	15 May - 31 May 2025
Semester Break	1 week in March 2025

ACCREDITATIONS AND AWARDS



PRME Principles for Responsible Management Education

an initiative of the

