

FACT SHEET for Undergraduate and Graduate Exchange - 2024/2025

Institution's Name	Antai College of Economics and Management (ACEM), Shanghai Jiao Tong University (SJTU)
Website of the University	http://en.sjtu.edu.cn/
Website of the School	http://www.acem.sjtu.edu.cn/en/
Campus Location	Xuhui Campus: No.1954, Huashan Rd. Shanghai, China Minhang Campus: No.800, Dongchuan Rd, Shanghai, China
Eligibility	<ul style="list-style-type: none"> • A minimum GPA of 3.0 on a 4.0 scale; • HSK 5 at least for attending the Chinese Taught Course (Original test certificate required); • IELTS 6.0 or TOFEL 90 for attending English Taught Courses (Original test certificate not required. No requirement for native speakers); • Must be a full-time, matriculated student in one of ACEM's partner institutions; • Have completed at least 2 semesters of study at home university to commencing the exchange period; • Non-Chinese citizen.
Contact Information	<p style="text-align: center;">ACEM School Application & Academic Affairs</p> <ul style="list-style-type: none"> • Lindsey Ma (she/her) Teaching Office <u>Address:</u> Room B301, Antai Building (Pao Sui-Loong Library), Xuhui <u>Tel:</u> +86-21-52301522 <u>E-mail:</u> linxima@sjtu.edu.cn <p style="text-align: center;">SJTU University Application & General Inquiries</p> <ul style="list-style-type: none"> • Ziyi JIA (she/her) Student Mobility Office-International Student Center <u>Address:</u> Room 208, Building 3, International Center, Hui Yuan, Minhang <u>Tel:</u> +86-21-34205135 <u>Email:</u> isc.exchange@sjtu.edu.cn <p style="text-align: center;">Visa-related Affairs</p> <ul style="list-style-type: none"> • Service Center for Exit-Entry Administration <u>Address:</u> 1st Floor, Building 3, International Center, Hui Yuan, Minhang <u>Tel:</u> 86-21-34207946 <u>Email:</u> visa_is@sjtu.edu.cn <p style="text-align: center;">Activities/Housing/Insurance Inquiries</p> <ul style="list-style-type: none"> • International Service Center- Minhang Affairs <u>Address:</u> Room B204, New Administration Building, Minhang <u>Tel:</u> +86-21-34203955 <u>Email:</u> issc_minhang@sjtu.edu.cn • International Service Center- Xuhui Affairs <u>Address:</u> Taoliyuan 1007, Xuhui <u>Tel:</u> +86-21-62933305 <u>Email:</u> issc_xuhui@sjtu.edu.cn

Academic Calendar	SPRING Semester: Feb. 19 th , 2024 – June 23, 2024 FALL Semester: Sep. 16 th , 2024 – Jan. 19, 2025
Nomination	<ul style="list-style-type: none"> • Please complete the nomination form and send it to linxima@sjtu.edu.cn. • There is no nomination deadline but the university has a deadline for applications (see below). It is advised to send your nomination at least 7 days prior to the application deadline.
Application Deadline	SPRING Semester: November 15th FALL Semester: April 15th <i>*We do have some flexibility with this deadline. Please reach out to ACEM's exchange coordinator directly if you would like to request an extension.</i>
Application Documents	<ul style="list-style-type: none"> • Bio-page of passport (Please ensure your passport is valid for at least 6 months from the commencement of your exchange); • Resume; • Latest transcript from home university; • A recommendation or Nomination letter from home university; • Study plan for your exchange period; • Passport-size photo; • Language proficiency certificate (if applicable).
Online Application	<p style="text-align: center;">http://apply.sjtu.edu.cn/</p> <ul style="list-style-type: none"> • Upon successful nomination confirmed by ACEM's exchange coordinator, nominated students will receive a link to the Online Application Portal via email; • Nominated students should log into the system and apply before the application deadline; • Once the application is approved, students will get the result via email.
Admission	<ul style="list-style-type: none"> • After students are notified that the application is approved, they will receive further information later in the semester. <ul style="list-style-type: none"> - Admission Notice (around May/June or December/January); - Visa Application for Study in China (around May/June or December/January); - Course Schedule(around June/July or December/January); - Exchange Student Guide-a comprehensive guide that includes (but is not limited to) registration, orientation, housing, insurance, visa, academic affairs, transportation, overall schedule, etc. (around July or January) <p><i>*Please be aware that the timetable provided is approximate and subject to change.</i></p>
Before Arrival	<ul style="list-style-type: none"> • All students are required to apply for a Student Visa (X visa) at the Chinese Embassy or Consulate in their country with their passport, Admission Notice, and Visa Application for Study in China. • Work Permit: NO

After Arrival	Exchange students are generally recommended to arrive a few days ahead of each semester officially begins. Please follow the schedule provided in the Exchange Student Guide once it has been shared.						
Courseload	<ul style="list-style-type: none"> • Please follow the specific requirements set by your home university during the exchange period. • On average, exchange students take 4 -20 credits per semester. 						
Course Registration	<ul style="list-style-type: none"> • The course selection/registration system will officially open on the first day of the new semester. <ul style="list-style-type: none"> - Undergraduate: <ul style="list-style-type: none"> - The course registration period usually lasts one week; - There are two stages during this time: (1) Adding/Dropping; (2) Adding ONLY - Students are able to withdraw ONE course (if needed) around mid-semester (shown as “W” on transcript). - Graduate: <ul style="list-style-type: none"> - The course registration period usually lasts one to two weeks; - Students are able to add or drop courses during this time; - There is NO “withdrawal” option available after the course registration period; - For English courses, students are free to choose offerings from ACEM’s MIB program (Master of International Business). <p><i>*Please note that the MBA program is run by a different office (MBA Center) with separate nominations and procedures. MBA courses are exclusively offered for their students and are NOT open to regular graduate exchange students.</i></p> • During the designated course selection/registration period, students are free to go to classes they are interested in taking before officially registering. • There is no limitation to choosing courses offered on different campuses. Exchange students are free to choose what best fits their study plans. • Once the course registration period passes, students CANNOT make any more changes to their course schedule. Please pay special attention to the specific deadlines once they are announced by ACEM’s exchange coordinator. 						
Transcripts	<ul style="list-style-type: none"> • After the completion of the students’ exchange period, official transcripts will be shared with ACEM’s exchange coordinator from the International Student Center around the beginning of the following semester. <table border="1" data-bbox="662 1715 1347 1845" style="margin-left: auto; margin-right: auto;"> <thead> <tr> <th>Exchange Period</th> <th>Transcripts will be sent</th> </tr> </thead> <tbody> <tr> <td>FALL semester</td> <td>March or April</td> </tr> <tr> <td>SPRING semester</td> <td>September or October</td> </tr> </tbody> </table> • For students who have urgent requests and/or who need the hard copy, please be sure to inform ACEM’s exchange coordinator and send a request to the Student Mobility Office at the end of the semester. 	Exchange Period	Transcripts will be sent	FALL semester	March or April	SPRING semester	September or October
Exchange Period	Transcripts will be sent						
FALL semester	March or April						
SPRING semester	September or October						

Grading System	Undergraduate:			
	Scores	Grade	Points	
	[95,100]	A+	4.3	
	[90,95)	A	4.0	
	[85,90)	A-	3.7	
	[80,85)	B+	3.3	
	[75,80)	B	3.0	
	[70,75)	B-	2.7	
	[67,70)	C+	2.3	
	[65,67)	C	2.0	
	[62,65)	C-	1.7	
	[60,62)	D	1.0	
	≥60	P (Pass)	N/A	
	<60	F (Failure)	0	
	N/A	W (Withdrawal)	N/A	
	N/A	DF (Deferred Final Examination)	N/A	
	Graduate:			
	Scores	Grade	Points	Notes
	[95,100]	A+	4.0	Excellent
	[90,95)	A	4.0	
	[85,90)	A-	3.7	
	[82,85)	B+	3.3	Good
[78,82)	B	3.0		
[75,78)	B-	2.7		
[71,75)	C+	2.3	Fair	
[67,71)	C	2.0		
[63,67)	C-	1.7		
[60,63)	D	1.0	Pass	
<60	F	0	Fail	
/	P	N/A	Pass	
/	F	N/A	Fail	
Tuition & Estimated Costs	<ul style="list-style-type: none"> Admission and tuition fees are waived during the exchange period. Estimated average costs of living expenses range from 4,000 RMB to 6,000 RMB per month (for reference only) for housing, food, etc. 			
Housing	<ul style="list-style-type: none"> Both campuses (Xuhui and Minhang) provide on-campus dormitories (link). Students should try making reservations once the online system is open. Due to the limited spots and high demands, on-campus housing unfortunately CANNOT be guaranteed. Those who are unable to reserve one need to arrange off-campus accommodation by themselves. Further information will be provided in the Exchange Student Guide. 			