



NATIONAL RESEARCH  
UNIVERSITY

## CONFIRMATION OF ATTENDANCE

*The present document shall be completed by any person in charge at International Office of a Host Institution.*

|                                  |   |
|----------------------------------|---|
| <b>Academic year</b> _____/_____ | <input type="checkbox"/> FALL/WINTER TERM<br><input type="checkbox"/> FULL ACADEMIC YEAR<br><input type="checkbox"/> SPRING/SUMMER TERM |
| <b>Student's name</b>            |   |

is registered as an exchange student at \_\_\_\_\_  
(name of host institution)

### PART A:

*The student has to send it to the Graduate School of Business' International Office by e-mail [outgoing.fbm@hse.ru](mailto:outgoing.fbm@hse.ru) within 10 working days from the arrival date.*

**DATE OF ARRIVAL** (dd/mm/yyyy) \_\_\_\_\_

**Name of the person in charge:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

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### PART B:

*The student has to send it to the Graduate School of Business' International Office by e-mail [outgoing.fbm@hse.ru](mailto:outgoing.fbm@hse.ru) within 5 working days after returning to HSE University.*

**DATE OF DEPARTURE** (dd/mm/yyyy) \_\_\_\_\_

**Name of the person in charge:** \_\_\_\_\_

**Position:** \_\_\_\_\_

**Date:** \_\_\_\_\_ **Signature:** \_\_\_\_\_

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