



# FACTSHEET 2020 | 2021

Faculty of Business Administration (FSA ULaVal)

Université Laval



Faculty of Business  
Administration



UNIVERSITÉ  
**LAVAL**

# FSA ULAVAL



## Exchange Information

### Academic Calendar

**Fall: Early September – Mid-December**

**Winter: Early January – Late April**

A reading week is scheduled every midterm.

Exams are normally held in December and late April.

See the exam dates listed in the detailed [academic calendar](#).

### Recommended arrival date

One week before the beginning of the semester (Welcome Days). Late arrivals are not permitted. The arrival deadline is 3 business days before beginning of the semester. Exam schedules are only published during the first week of the semester. We suggest that return flights be scheduled after the last day of the exam period.

### Exchange Semesters

- Regular fall and winter semesters
- Intensive French summer sessions

[international@fsa.ulaval.ca](mailto:international@fsa.ulaval.ca)

### Nomination Deadlines

Nominations are submitted through our online system. An email is sent to each partner when the system opens.

**April 1** for the fall semester and academic year  
**October 1** for the winter semester only

### Application Deadlines

An online application is sent to students by email as of March 1 (Fall) and October 1 (Winter). Exchange coordinators receive a copy of this message.

**March 1 to April 15** for the fall semester and academic year  
**October 1 to 15** for the winter semester only

### Admission Letters

Letters are sent to students by email only. All required documents must have been received before the admission letters are sent.

## Courses

UNDERGRADUATE	GRADUATE	GRADES	NUMERICAL VALUE
Passing grades	Passing grades	A+	4.33
		A	4.00
		A-	3.67
		B+	3.33
		B	3.00
		B-	2.67
		C+	2.33
		C	2.00
		C-	1.67
		D+	1.33
		D	1.00
		E	0
		X	Withdrawn without failure

### Language of Instruction

The language of instruction is French, but several courses are given in English at both the undergraduate and graduate levels at FSA ULaval.

### Full-Time Workload

Each course is equivalent to 3 North American credits and requires 45 hours of classroom attendance and 90 hours of studies. Students must take 4 or 5 courses per semester, which is equivalent to 12 or 15 credits. Master's students who decide to take 5 courses in a semester should expect a considerable workload.

When selecting courses, students must prioritize those offered by FSA ULaval, but they may take up to 2 courses offered by another faculty. Most of the courses at other faculties are given in French. For students who do not have the level of French proficiency required to take a course given in French, other options are available, such as: [language courses offered by the École de langues](#) (website in French only) and [several courses given in English](#) as part of the bachelor of English literature and linguistics program (webpage in French only).

**Number of courses per semester for undergraduate and master's students:** 4 or 5 (including any language courses)

**Teaching methods:** lectures, discussions, presentations, team projects

**Grading system:** see the table on the left



## Course Selection

For the complete course offering and the most recently updated list for the upcoming semester, please refer to the [Courses](#) section.

Course selection is carried out in May for the fall semester and in November for the winter semester. An email is sent to each student with instructions. Approval by the home university academic advisor is required. We ask all students to select 7 courses. Among these, 4 or 5 (depending on the number of credits required by the home university) will be accepted. We ask students to choose 7 courses to provide alternative options should primary selections be unavailable due to course cancellations, schedule changes or conflicts, etc.

## Prerequisites

Incoming students are expected to have either completed the stated prerequisite coursework or possess the equivalent knowledge prior to enrolling in a course at FSA ULaval. FSA ULaval is one of the most technologically advanced business schools in Canada. It is highly recommended that all international students bring their laptops with them. Université Laval is a FREE wireless environment.

## French as a Second Language Courses

Students can take [regular French language courses](#) in addition to their business courses. French language courses (FLE) are offered by the École de langues and are tuition-free for exchange students. However, pedagogical fees of \$96 per 3 credits (non-refundable after the first week of courses) will be charged to students. FLE courses are included in the total number of credits allowed per semester as part of the exchange. An online test will be given before the beginning of the semester, if the student has not been tested previously.

[Intensive French courses](#) are also offered during the summer for students attending the fall semester or enrolling for a full year.

## Language and Grade Requirements

In order to enrol in business courses given in French, students must be able to provide proof of proficiency in French. We accept TFI 860, DELF and TCF C1 or any other official language test (no letters from teachers or program directors are accepted) showing the student has acquired sufficient knowledge and skills to allow him or her to attend courses taught in French. This document has to be provided at the time of application or course selection. English language proficiency level and grade requirements are determined according to home institutions' minimum requirements.

Home institutions are responsible for ensuring student fluency in English. Students without the adequate level of English run the risk of failing the courses.

Other language courses offered at the École de langues include Arabic, Chinese, Italian, Japanese, Spanish, etc.). A test will be administered upon arrival.

## Transcripts

At the end of each semester, all students receive a free transcript sent to the address indicated in their file. In compliance with the [Personal Information Protection and Electronic Documents Act](#) of Canada, the Bureau du registraire only sends transcripts to students and not to institutions. Students can therefore provide their home university with their own transcripts or they can ask to have another statement issued, which will be sent directly to their coordinator (a \$10 fee will be charged). Students who leave without providing a valid forwarding address are required to order a new copy and pay a \$10 fee.



## Welcome Days, Buddy Program

Students are expected to attend [Welcome Days activities](#). They take place just before classes start at the end of August and in early January and are crucial for student academic, cultural and social integration.

Globe FSA is a student association for international students. Its objective is to ensure that international students have a great stay, get the correct information and experience a smooth integration at FSA ULaval. Throughout the semester, various activities are planned for international students. You can find the association on [Facebook](#).

International students can ask to be paired with a "buddy," if they wish. [The Student Buddy Program](#) provides new international students with a helping hand to settle in and adapt to campus and Québec life during the first few weeks of the semester.

## Housing

### Students Residences

**Fall semester:** A variable and limited number of rooms is prereserved for exchange students. After June 1, any unbooked prereserved rooms will be offered to anyone on a first-come, first-serve basis.

**Winter semester:** First-come, first-serve basis

#### Service des résidences

Pavillon Alphonse-Marie-Parent  
2255, rue de l'Université  
Université Laval  
Québec (Québec) G1V 0A7  
CANADA  
1-418-656-2921  
[sres@sres.ulaval.ca](mailto:sres@sres.ulaval.ca)

Off-campus housing is also available.

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### Living/Prospective Costs (in Canadian currency - \$Can)

**\$5,000-\$8,000/semester**

**Food:** around \$350/month

**Housing:** around \$350/month (in residence)

**Off-campus housing:** around \$300 to \$600/month depending on location and whether sharing cost with others

**Insurance:** around \$350/semester (mandatory for international students)

**Leisure and other expenses:** around \$400/month

More information

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### Health Insurance

Depending on the country of origin, students are required to purchase Université Laval insurance: around \$300/semester.

For all of the details regarding the insurance coverage, [click here](#).

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### Student Work Permits

Exchange students who hold a valid study permit are allowed to work on and off campus. [Service de placement de l'Université Laval](#) (in French only)

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### Immigration Information and Procedure

[www.ulaval.ca/immigration](http://www.ulaval.ca/immigration)



Photo credit: Service des résidences

## Access to the Largest University Sports Complex in Eastern Canada

Full-time exchange students have free access to the swimming pools, indoor and outdoor jogging tracks and skating rinks at the [PEPS](#) (webpage in French only), Université Laval's sports complex. They also benefit from preferential membership rates for the gym, which is renowned for its ultramodern equipment.



Photo credit: PEPS



Photo credit: Marc Robitaille

## Québec City



### Relevant Links

[Exchange students \(French\)](#)

[Exchange students \(English\)](#)

[Université Laval](#)

[QuébecOriginal](#)

[Québec region](#)

## International Summer Business Universities (ISBUs)

FSA ULaVal's ISBUs are short, 2-week study stays covering a variety of topics. Why choose to attend an ISBU in Québec?

- To experience all of the summer excitement the city has to offer
- To have the opportunity to include cultural and athletic activities with your studies during your stay
- To visit Old Québec, a UNESCO World Heritage site
- To be just a step away from so many other wonderful Canadian and American regions
- To discover the beauty of the French language

Application deadline: **May 1, 2020**

More information on [International Summer Business Universities \(ISBUs\)](#)



## Undergraduate Courses

### International Marketing: Discovering the Québec Effect!

June 22 to July 3, 2020

### Design-led entrepreneurship Start Up Fuze

July 3 to 17, 2020

### Sports and Events Management in a Global Context

July 6 to 17, 2020

### Modern Real-Life Operations Management and Logistics

July 20 to 31, 2020



## Graduate Summer School

### Financial Inclusion and Sustainable Growth: Recent Developments

July 5 to 10, 2020

Enrol in this unique summer school on financial inclusion, developed by three renowned professors from Université Laval (Canada), the University of Groningen (the Netherlands) and Stellenbosch University (South Africa). This summer school is alternately offered in each of these three universities in three different continents. This year, it will be held at Université Laval, in the city of Québec, Canada.

Application deadline: **May 1, 2020**



## Contact Persons

General inquiries: [International@fsa.ulaval.ca](mailto:International@fsa.ulaval.ca)



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Dean



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**Julie Poulin**  
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Incoming Student Coordinator  
International Summer Business Universities  
[genevieve.bedard@fsa.ulaval.ca](mailto:genevieve.bedard@fsa.ulaval.ca)



## For FSA ULaval outgoing students

Please send admission letters for the selected FSA ULaval students to the following address:

Faculty of Business Administration  
Development and International Relations Department  
Pavillon Palasis-Prince  
2325, rue de la Terrasse, bureau 1322  
Université Laval  
Québec (Québec) G1V 0A6  
CANADA

Please send FSA ULaval student transcripts to:

By email  
(Official stamp and signature required)  
[notesmobilite@reg.ulaval.ca](mailto:notesmobilite@reg.ulaval.ca)

or

By mail  
Bureau du registraire - Secteur 2  
Pavillon Jean-Charles Bonenfant  
2345, allée des Bibliothèques, bureau 2440  
Université Laval  
Québec (Québec) G1V 0A6  
CANADA