

FACT SHEET - ACEM Undergraduate and Graduate Exchange - 2025/2026

Institution's Name	Antai College of Economics and Management (ACEM), Shanghai Jiao Tong University (SJTU)
Website of the University	CN: https://www.sjtu.edu.cn/ EN: https://en.sjtu.edu.cn/
Website of the College	CN: https://www.acem.sjtu.edu.cn/ EN: https://www.acem.sjtu.edu.cn/en/
Campus Location	Xuhui Campus: No.1954, Huashan Rd. Shanghai, China Minhang Campus: No.800, Dongchuan Rd, Shanghai, China
Eligibility	<ul style="list-style-type: none"> • A minimum GPA of 3.0 on a 4.0 scale; • IELTS 6.0/TOEFL 90 or equivalent (native speakers exempt); • HSK 5 or equivalent for Chinese-taught academic courses; • A full-time, matriculated student in one of ACEM's partner institutions; • Complete at least 2 semesters at home university before the exchange.; • Non-Chinese citizens (excludes domestic students nominated by ACEM's partner institutions in Hong Kong, Macao, and Taiwan).
Academic Calendar	FALL Semester (Semester 1): typically mid/late Sep. to mid/late Jan SPRING Semester (Semester 2): typically mid/late Feb. to mid/late June
Nomination	<ul style="list-style-type: none"> • Home university's coordinator completes the nomination form and sends it to ACEM's exchange program manager. • There is no hard nomination deadline, but the university has an internal deadline for student applications (see below). It is advised to submit the nomination at least 7 days prior to the university's application deadline.
Application Deadline	FALL Semester: April 15 th SPRING Semester: November 15 th <i>*We do have some flexibility with this deadline. Please reach out to ACEM's exchange program manager if you would like to request an extension.</i>
Application Documents	<ul style="list-style-type: none"> • Bio-page of passport (valid for at least 6 months from exchange start).; • Resume; • Latest transcript from home university; • A recommendation or nomination letter from home university; • Study plan (no official template; this is NOT an official final course selection, but rather a preliminary plan to outline the courses you are interested in taking); • Passport-size photo; • Language proficiency certificate (if applicable).
Online Application	<ul style="list-style-type: none"> • Upon successful nomination confirmed by ACEM's exchange program manager, nominated students will receive a link to the Online Application Portal via email; • Nominated students should use the received link to log into the system and submit their full application by the stated application deadline; • Once the application is approved, students will receive an email notification of the decision (This is NOT the official admission letter, which will be provided separately).

<p>Admission</p>	<ul style="list-style-type: none"> • Admitted applicants will receive further details based on the rough timeline below: <ul style="list-style-type: none"> - Official Admission Letter (available in May/June or December/January); - Visa Application for Study in China (available in May/June or December/January); - Course Schedule(available in June/July or December/January); - GUIDE for Exchange Students–essential handbook covering pre-arrival and campus life essentials (health insurance, visa procedures, housing options, important dates & schedules, etc.) (available in June or December) <p><i>*Please be aware that the timetable provided is approximate and subject to change.</i></p>
<p>Before Arrival</p>	<ul style="list-style-type: none"> • All students are required to apply for a Student Visa (X visa) at the Chinese Embassy or Consulate in their country with their passport, Admission Notice, and Visa Application for Study in China (refer to the GUIDE for Exchange Students for detailed information upon receipt.). • Work Permit: NO
<p>After Arrival</p>	<p>Exchange students are generally recommended to arrive a few days ahead of each semester officially begins. Please follow the schedule provided in the GUIDE for Exchange Students once it has been shared.</p>
<p>Course-load</p>	<ul style="list-style-type: none"> • Minimum: One course enrollment required • Credit load: Follow your home university's requirements • On average, exchange students take 4 -20 credits per semester
<p>Course Registration</p>	<ul style="list-style-type: none"> • Official course registration begins at the start of the semester. <ul style="list-style-type: none"> - Undergraduate: <ul style="list-style-type: none"> - The course registration period usually lasts one week; - There are two stages during this time: <ol style="list-style-type: none"> (1) Adding/Dropping (2) Adding ONLY - Students are able to withdraw ONE course (if needed) around mid-semester (shown as “W” on transcript) - Graduate: <ul style="list-style-type: none"> - The course registration period usually lasts one to two weeks; - Students are able to add or drop courses during this time; - NO “withdrawal” option available after the course registration period; - For English courses, students are free to choose offerings from ACEM’s MIB program (Master of International Business). <p><i>*Please note that the MBA program is run by a different office (MBA Center) with separate nominations and procedures. MBA courses are exclusively offered for their students and are NOT open to regular graduate exchange students.</i></p> • Course Sampling Period: During the designated registration period, students have the opportunity to attend trial classes before finalizing their course selection. • Course Selection Flexibility: For courses offered by ACEM, students may enroll in courses across Minhang and Xuhui campuses without restriction.

<p>Transcripts</p>	<ul style="list-style-type: none"> Upon completion of the students' exchange period, official transcripts will be issued by the university and made available at the beginning of the following semester. <table border="1" data-bbox="611 344 1295 479"> <thead> <tr> <th>Exchange Period</th> <th>Transcripts available</th> </tr> </thead> <tbody> <tr> <td>FALL semester</td> <td>around March</td> </tr> <tr> <td>SPRING semester</td> <td>September or October</td> </tr> </tbody> </table> <ul style="list-style-type: none"> Students with urgent requests (e.g., those about to graduate from their home university after the exchange semester) should notify the ACEM exchange manager at the end of the exchange semester. 	Exchange Period	Transcripts available	FALL semester	around March	SPRING semester	September or October																																																																																									
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Tuition & Estimated Costs	<ul style="list-style-type: none"> Admission and tuition fees are waived during the exchange period. Estimated average costs of living expenses range from 4,000 RMB to 7,000 RMB per month (for reference only) for housing, food, etc.
Housing	<ul style="list-style-type: none"> The university provides on-campus dormitories. Students may attempt to make reservations once the online system becomes available. Due to limited availability and high demand, on-campus housing cannot be guaranteed. Students who are unable to secure a spot will need to arrange off-campus accommodation independently. Further information will be provided in the GUIDE for Exchange Students.
ACEM Contact Information	<p style="text-align: center;">Partnership Establishment, Balance Negotiations, Contract Updates</p> <ul style="list-style-type: none"> Tracy LIN (she/her) International Office - Associate Director <u>Address:</u> Room A201, ACEM (Pao Sui-Loong Library), SJTU (Xuhui Campus) <u>Tel:</u> 86-21-5230 2511 <u>Email:</u> tracy01@sjtu.edu.cn
	<p style="text-align: center;">Exchange-related Inquires (ACEM nomination and application procedures, etc.)</p> <ul style="list-style-type: none"> Yaya TAO (she/her) International Office - Program Manager <u>Address:</u> Room A404-C, ACEM (Pao Sui-Loong Library), SJTU (Xuhui Campus) <u>Tel:</u> 86-21-6293 3262 <u>Email:</u> yayatao@sjtu.edu.cn
	<p style="text-align: center;">Academic-related Inquires (SJTU course registration policies, ACEM courses, etc.)</p> <ul style="list-style-type: none"> Lindsey MA (she/her) Teaching Office - Program Manager <u>Address:</u> Room B301, ACEM (Pao Sui-Loong Library), SJTU (Xuhui Campus) <u>Tel:</u> 86-21-5230 1522 <u>Email:</u> linxima@sjtu.edu.cn
	<p style="text-align: center;">Semester Exchange General Inquiry Email: exchange@acem.sjtu.edu.cn</p>
SJTU Contact Information	<p style="text-align: center;">International Exchange Student Enrollment/Registration/Reception</p> <ul style="list-style-type: none"> International Student Center <u>Address:</u> Room 206 - 208, Donghui Building 3, Minhang Campus <u>Tel:</u> +86-21-34203803 <u>Email:</u> isc.exchange@sjtu.edu.cn
	<p style="text-align: center;">Domestic Exchange Student Enrollment/Registration/Reception</p> <ul style="list-style-type: none"> Office for Hong Kong, Macao and Taiwan Affairs <u>Address:</u> Room 300, Donghui Building 3, Minhang Campus <u>Tel:</u> +86-21-34206752 <u>Email:</u> ohmt@sjtu.edu.cn
	<p style="text-align: center;">Visa-related Affairs/Medical Examination Management</p> <ul style="list-style-type: none"> Service Center for Exit-Entry Administration <u>Address:</u> 1st Floor, Donghui Building 3, Minhang Campus <u>Tel:</u> +86-21-34206748 <u>Email:</u> visa_is@sjtu.edu.cn
	<p style="text-align: center;">International Exchange Student Accommodation/Insurance/Activity Information</p> <ul style="list-style-type: none"> International Student Service Center- Minhang Affairs <u>Address:</u> Student Center 1st floor - 1st Window, Minhang Campus <u>Tel:</u> +86-21-54742494; +86-21-34203955 <u>Email:</u> issc_minhang@sjtu.edu.cn International Student Service Center- Xuhui Affairs <u>Address:</u> Room 1007, Tao Li Yuan, Xuhui Campus <u>Tel:</u> +86-21-62933305 <u>Email:</u> issc_xuhui@sjtu.edu.cn